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Invoicing Policy

Software, hardware, subscription or Advantage orders must be paid in full at the time of placing an order. Any goods will remain the property of Speedy Business Solutions Pty Ltd until payment has been processed.

Fees are to be paid to meet our trading terms which are clearly shown on our invoices and statements. Invoices are sent out weekly and statements are sent monthly.

If our terms and conditions are not met, resulting in an account becoming overdue or delinquent, we reserve the right to charge interest on the outstanding balance at the fixed rate under the Penalty Interest Rates Act 1983. If you are having any difficulty in making your payments, we strongly urge you to contact us to avoid legal action. Should an account become delinquent, we reserve the right to cease services and retain your information until such time as the account is paid in full.

Charges to any particular client are dependent upon the nature of the assignment. Where the assignment involves an hourly rate structure, the hourly rate charged will be in accordance with the Reckon Professional Partners' qualifications. Where training courses or large assignments are involved, the fee may be a set rate. Should this be the case, progress invoicing may apply.

Where a mileage per kilometre charge is applicable, the client will not be charged for travel time. Should travel to a remote location be required, a full quote of the costs, including travel and accommodation, will be supplied and agreed to before commencement of the assignment. A deposit may also be required for air fares and major travel expenses.

Hourly rates and training course charges are subject to change. Should this occur you will be notified. Set assignment fees will not be altered, unless the time limit for the quotation has expired.

Payment can be made by the following methods:

- Cash
- Cheque
- Credit card
- Direct debit into our nominated bank account (displayed on our invoices)

- Reckon Software & Installation
- Reckon Accredited Training
- Telephone & On-site Support
- Consulting Services